

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
September 23, 2021
7:30 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On September 14, 2021, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

E. Executive Session – 6:00 p.m.

- Legal, Personnel, Ethics Training

Open Public Meeting @ 7:30 p.m.

F. Superintendent's Report

Road Back Plan - update

Business Administrator's Report

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, before the statement being read at a Board Meeting.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- July 29, 2021 Executive Session Minutes
- July 29, 2021 Regular Meeting Minutes

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

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I. Task Groups

- Negotiations Committee – Suzie Stevinson
- Somerset Hills School District – Sarah Nathans
- Wellness Committee - Sonia Marto
- Technology Committee - Thomas Casey
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

Delegate/Representative Appointments

- New Jersey School Boards Association - Tom Casey
- Somerset Hills Municipal Alliance
- PTO – Giovanna Lamiera

J. Business

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policies

J.1 the second reading of the following policy:

Number	Description	Action
P 0131	Bylaws, Policies, and Regulations	R
P 1521	Educational Improvement Plans	A
P 1649	Federal Families First Coronavirus (COVID-19) Response Act	A
P 3134	Assignment of Extra Duties	R
P 3142	Nonrenewal of Nontenured Teaching Staff Member	R
P 3221	Evaluation of Teachers	R
P 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	R
P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	R
P 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	R
P 4146	Nonrenewal of Nontenured Support Staff Member	R
P 6471	School District Travel	R

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P 8561	Procurement Procedures for School Nutrition Programs	R
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* A - Abolished; N - New; R - Revised

Regulations

J.2 the **second reading** of the following regulations:

Number	Description	Action
R 3142	Nonrenewal of Nontenured Teaching Staff Member	R
R 3221	Evaluation of Teachers	R
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	R
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	R
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	R
R 4146	Nonrenewal of Nontenured Support Staff Member	R
R 6471	School District Travel	R

* A - Abolished; N - New; R - Revised

Policies

J.3 the **first reading** of the following policies, except (beginning September 23, 2021) abolished bylaws, policies, or regulations; they are abolished at one meeting moving forward:

Number	Description	Action
P 1648	Restart and Recovery Plan	A
P 1648.02	Remote Learning Options for Families	A
P 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction	A
P 1648.11	The Road Forward COVID-19 - Health and Safety	N
P 1648.13	School Employee Vaccination Requirements	N

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P 2422	Comprehensive Health and Physical Education	R
P 2467	Surrogate Parents and Resource Family Parents	R
P 5111	Eligibility of Resident/Nonresident Students	R
P 5114	Children Displaced by Domestic Violence	A
P 5116	Education of Homeless Children	R
P 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	N
P 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	N
P 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest	N
P 6311	Contracts for Goods or Services Funded by Federal Grants	R
P 7432	Eye Protection	R
P 8420	Emergency and Crisis Situations	R
P 8540	School Nutrition Programs	R
P 8550	Meal Charges/Outstanding Food Service Bill	R
P 8600	Student Transportation	R
P 8810	Religious Holidays	A

* A - Abolished; N - New; R - Revised

Regulations

J.4 the first reading of the following regulations:

Number	Description	Action
R 7432	Eye Protection	R
R 8420.01	Fire and Fire Drills	R

* A - Abolished; N - New; R - Revised

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Technology

J.5 the following annual renewals for the 2021-2022 School Year

Vendor	Total	Comment
Sonicwall	\$5,135.72	firewall

Facilities Use Request

J.6 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Bedminster PTO	Monthly Meetings 2021-2022 SY	Virtual til further notice/Rm 315	7:00pm-8:00pm on 9/21, 10/12, 11/9, 12/14, 1/11, 2/8, 3/8, 4/5, 5/10, 6/14
	Welcome Back Lunch	Cafetorium	9:00am - 1:00pm on 9/2
	Ice Cream Social	Cafetorium	4:30pm - 5:30pm on 9/2
Bedminster Recreation	Travel Basketball Tryouts	Gym	6:00pm - 9:00pm on 10/26/21 - 10/29/21
	Basketball Practice and Games	Gym	5:30pm - 9:30pm 11/1/21 - 3/11/22 (Monday thru Friday)
	Basketball Clinics and Games	Gym	9:00am - 5:00pm 11/6/21 - 3/12/22 (Saturday only)
Bedminster Recreation	After School Cooking	Room 262	3:35pm - 4:45pm 10/5/21 - 11/9/21 (Tuesdays only)
Bedminster Recreation	After School Character Creation	Art Room	3:35pm - 4:45pm 10/7/21 - 11/18/21 (Thursdays only)

Out of District Contract

J.7 the out of district contract for student #319496 to attend Garden Academy in West Orange, NJ effective July 1, 2021 through June 30, 2022 at the total cost of \$125,790.00.

J.8 the out of district contract for student #291214 to PG Chambers School in Cedar Knolls, NJ effective September 2, 2021 through June 30, 2022 at the total cost of \$77,040.00.

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NJDOE Non-Public Program

J.9 the following non-public allocations for the 2021-2022 School Year:

School	Program	Allocation
Giving Nest	Security	\$3,500.00
Purnell	Security	\$7,700.00
Willow	Security	\$21,000.00
Giving Nest	Nursing	\$2,240.00
Purnell	Nursing	\$4,928.00
Willow	Nursing	\$13,440.00
Giving Nest	Technology	\$840.00
Purnell	Technology	\$798.00
Willow	Technology	\$4,998.00
Giving Nest	Textbook	\$1,200.00
Purnell	Textbook	\$1,140.00
Willow	Textbook	\$7,142.00
Willow & Purnell	Chapter 192	\$4,479.00
Willow & Purnell	Chapter 193	\$12,765.00

J.10 the following item for purchase through the NJDOE Non-Public Programs for the 2021-2022 School Year:

School	Items	Program	Total Cost
Giving Nest	Bollards	Security	\$3,442.50
Willow	Cameras, doorbells, and hard drives	Security	\$5,527.18
Willow	Tech support licenses for 3 years	Security	\$3,545.00
Willow	Installation of cameras	Security	\$11,923.60
Giving Nest	iPad and headphones	Technology	\$798.00

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Willow	Tablets, charging stations and access points	Technology	\$2,982.75
Willow	Ultra short throw projector and mount	Technology	\$1,349.10
Willow	AC adapters	Technology	\$385.84

Transportation Contracts

J.11 a parent transportation contract for student #291214 to and from PG Chambers School, Cedar Knolls, NJ starting on or about September 14, 2021 through on or about June 17, 2022 at the rate of \$96.19 per diem with the total cost not to exceed \$20,200.00 (210 days).

J. agenda items J.1 through J.11

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2021-2022 Financial Reports

K.1 the Report of the Secretary for June, July and August 2021 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for June, July and August 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

It is recommended that the Treasurer's Report for June, July and August 2021 be accepted and filed.

2021-2022 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$1,087,170.42 from the General Agency Account from July 30, 2021 through August 31, 2021.

Fund	Amount
(10) General Fund	\$890,115.70

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(12) Capital Outlay	\$115,280.00
(20) Special Revenue	\$81,774.72
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$1,087,170.42

K.3 the invoices presented for payment totaling \$823,526.97 from the General Agency Account from September 1, 2021 through September 23, 2021.

Fund	Amount
(10) General Fund	\$670,522.47
(12) Capital Outlay	\$5,000.00
(20) Special Revenue	\$148,004.50
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$823,526.97

2021-2022 Invoices-Student Activities Account

K.4 the invoices presented for payment totaling \$0.00 from the Student Activities Account from July 25, 2021 through September 18, 2021.

2021-2022 Invoices-Food Service Account

K.5 the invoices presented for payment totaling \$3,397.06 from the Food Service Account from July 25, 2021 through September 18, 2021.

2021-2022 Transfers

K.6 transfers for the 2021-2022 school year totaling \$89,778.84 from July 25, 2021 through September 18, 2021 as per the monthly transfer report.

K. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items K.1 through K.6

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

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L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Student Services/Contract(s)

- L.1 Maxim Healthcare Services for ongoing nursing services for up to 10 hours per week for student #289584 for the 2021-2022 school year, at a rate of \$56.65 per hour, for LPN services and \$61.80 per hour for RN services.
- L.2 Best Choice Home Care Limited Liability Company to provide daily nurse services for student #291214 while attending PG Chambers School, Cedar Knolls, NJ at \$67.00 per hour starting on or about September 13, 2021 through on or about June 17, 2022.

Home Instruction

- L.3 Rutgers University Behavioral Health Care's Child and Adolescent Inpatient Services (CAIS) to provide instruction for student #221146 effective on or about April 26, 2021, at the rate of \$65.00 per hour for 10 hours per week for approximately 2 weeks.

Revisions/Salary Adjustment

- L.4 movement on the guide for Carly Brantner from BA Step 2 (\$59,400) to MA Step 2 (\$64,840) effective September 1, 2021 through June 30, 2022 per the terms and conditions of the contract in effect from July 1, 2019 through June 30, 2023.
- L.5 movement on the guide for Ashley Isello from BA+15 Step 8 (\$67,125) to MA Step 8 (\$69,185) effective September 1, 2021 through June 30, 2022 per the terms and conditions of the contract in effect from July 1, 2019 through June 30, 2023.

Step Notation

- L.6 Christina Occhi as a Teacher at the annual salary of \$64,265.00 (MA Step 1) effective on or about September 1, 2021 through on or about June 30, 2022, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.

Newly Hired Teachers/Substitute(s)

- L.7 Elizabeth Fitzsimmons as a Teacher at the annual salary of \$59,400.00 (BA Step 2) starting on or about September 1, 2021 through on or about June 30, 2022 per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.8 Maria Nunez as a Teacher at an annual salary of \$79,395.00 (BA Step 18) starting on or about September 1, 2021 through on or about June 30, 2022 per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.9 Anaelisa Ramirez as a Non-instructional School Nurse at an annual salary of \$67,145.00 (BA Step 13) starting on or about October 4, 2021 through on or about June 30, 2022 per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.

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L.10 Irma Orellana as a Custodian at an annual salary of \$35,000.00 starting on or about September 20, 2021 through on or about June 30, 2022 per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.

L.11 the following as a Substitute Teacher for the 2021-2022 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5 and criminal history:
Kimberly de Zutter, Barbara Bryant, Eileen Hurley

Resignation(s)/Termination(s)/Retirement(s)

L.12 the resignation of Nina Quarino, teacher, effective August 31, 2021.

L.13 the resignation of Josiah Panza, teacher, effective September 10, 2021.

L.14 the termination of the following as cafeteria aides effective September 9, 2021:
Rukmone Alijaj, Helga Wirth

L.15 the retirement of Kathleen Godfrey, teacher, effective January 1, 2022 and thank you for her dedicated service to the students of Bedminster Township School.

Workshops

L.16 the following staff for the workshop listed:

Name	DATE	TITLE	COST
Edward Billings	9/10/21	School IPM Coordinators; Piscataway, NJ	\$0.00 Registration
	2/11/22	PEOSH/NJADP; Bridgewater, NJ	\$0.00 Registration
Lauren Zugale	9/30/21	NJPSAFEA Plan & Implement Co-Teaching within an MTSS/TRI Framework; virtual	\$0.00 Registration
	10/28/21	NJPSAFEA Gifted & Talented Education; virtual	\$75.00 Registration
	11/19/21	NJPSAFEA Special Education Directors Toolkit; virtual	\$150.00 Registration
Patrick McNamara	10/19/21 -10/20/21	NJ Science Convention; Princeton, NJ	\$300.00 Registration; \$42.14 Mileage

Course Approval

L.17 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Megan Wysocki	Assessment Techniques: Assessing for Student Learning	3	TCNJ	11/26/21 - 12/19/21	\$1,875.00
Valerie Domanski	Physiological Basis of Learning Disabilities	3	William Paterson	Fall 2021	\$2,313.00

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	Interventions, Accommodations and Modifications	3	William Paterson	Fall 2021	\$2,313.00
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Curriculum Revision

L.18 the following staff at \$42.00/hr. for the curriculum per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	SUBJECT / GRADE LEVEL	Total hours
Patrick McNamara	Grade 7 Science	Up to 8

Walking Field Trip(s)

L.19 the following field trips:

Grade	Trip/Location	Date
Grades 6th and 7th Science	Science Research/Field Experience at Miller Lane Park; Bedminster, NJ	Any school day

Curriculum

L.20 the following curriculum:

Subject Area	Grades	Effective Date:
ELA	5-8	Fall 2021
Math	5-8	Fall 2021
Social Studies	5-6	Fall 2021
Science	5-6	Fall 2021
Health	K-8 HealthSmart Digital Access	Fall 2021

Paraprofessional SOA

L.21 the Statement of Assurance (SOA) regarding the use of the Paraprofessional Staff for the 2021-2022 school year.

L.22 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on October 21, 2021.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.22

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

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M. Public Questions/Comments

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**October 21, 2021
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**